



ComputerBank New England Inc

Application Form for Community Organisations (Charity and Non-Profit Organisations)

A. Details of Applicant

Organisation name:

Postal Address:

Street Address (if different from Postal Address):

B. Contact Person Details

Name:

Position:

Phone:

Mobile:

Fax:

Email address:

C. Details about the community organisation

Are you an incorporated organisation? Yes No Don't know

Are you an organisation which is tax deductible within the meaning of section 78(1) (a) of the *Income Tax Assessment Act*? Yes No Don't know

D. Status of Applicant

Please note that a refurbished computer loaded with a licensed Microsoft Windows operating system, for which a fee of \$100.00 is charged, is only available to approved applicants. Windows7 can be put on a computer if it has a good CPU and has a minimum of 2 GB Ram.

Please tick Windows7 64bit Windows7 32 bit \$100 Windows 8.1 Office \$10

Please tick preferred Computer Tower Desktop Laptops \$100

Please tick the category which applies to you: Please tick any of the following which describes your service area:

- | | | |
|--|---|--|
| <input type="checkbox"/> Arts/Cultural development | <input type="checkbox"/> Day-care/child-care | <input type="checkbox"/> Educational activities/programs |
| <input type="checkbox"/> Environment | <input type="checkbox"/> K-12 education | <input type="checkbox"/> Emergency Relief |
| <input type="checkbox"/> Health Care | <input type="checkbox"/> Social Services | <input type="checkbox"/> Emergency Volunteer Services |
| <input type="checkbox"/> Jobs skills training | <input type="checkbox"/> Other, please specify: _____ | |

Please provide a copy of appropriate documentation to demonstrate you're Non-Profit or Charity status together with a reference from an independent third party confirming your need for a computer.

E. Reason for Application

Please state the reason you are applying for a computer and the expected use of the computer.

F. Before submitting your application

Tick each of the following that you have done:

- Filled in all the questions on this page.
- Read and agree to the terms and conditions on page 2.
- Read and agree to our obligation to you on page 3.
- Read and agree to your obligation regarding the computer on page 3.
- Read the Community Contribution section on page 3.
- Signed the form on the last p
- Attached a photocopy of your qualifying ID and a reference from an independent party age.

Return your completed form together with your reference attached to:

The Secretary
ComputerBank New England Inc
PO Box 154
Uralla NSW 2358

ComputerBank New England Inc. Application Form (Continued)

Our obligation to you.

ComputerBank New England Inc. will provide a computer loaded with a licensed Microsoft Windows operating system and such open source/freeware software, as ComputerBank deems reasonable after an application has been submitted and deemed eligible. The computer will be Broadband ready. If you require Dial-up then please request it with your application.

Your obligation.

The customer is responsible for all connections to the Internet and the loading of software for broadband or dial up.

If you load software that conflicts with the operating system, ComputerBank will not accept responsibility and will charge a fee if the computer needs to be repaired.

Community Contribution (non-binding obligation)

ComputerBank New England is able to provide equipment to you as the result of the generous contributions of many individuals, businesses and government organisations. It is the hope of ComputerBank that you will also be able to make a contribution to help bridge the digital divide in our community. Such contributions can include: providing assistance or offering help to others, using computers, referring other potentially eligible individuals or community organisations to ComputerBank, referring potential donors of equipment to ComputerBank, and becoming involved in the activities of ComputerBank New England Inc.

Signature

I have read the terms and conditions and agree to be bound by them. I have no doubt as to the meaning of any of these terms. I have had the opportunity to seek advice on these terms. The information I have provided in this form is true and correct to the best of my knowledge. I acknowledge that a fee of \$100 applies and should be paid at or before delivery of the equipment.

Signature: _____

Name (print): _____

Date: _____

If you have any questions about how to fill out this form please contact CBNE:

In person at: Uralla Phone 02 6778 4918

Or call in at: Uralla Landfill and Recycling Centre, Tip Rd, Uralla 2358

On Mondays, Tuesdays, Thursdays between 10.00am & 3.30pm

In writing to: The Secretary
ComputerBank New England Inc.
PO Box 154
Uralla NSW 2358

By Email: cbne.uralla@gmail.com

Or check out our webpage at <http://www.cbne.org.au/>

ComputerBank Terms and Conditions of Application

- 1) **Process:** ComputerBank may observe the following process in relation to each application:
 - a) Each application received is assessed for eligibility. Eligible applications will be placed on a waiting list and ComputerBank New England will process those applications as resources become available.
 - b) Applications will remain current for a period of 12 months. All applications, including eligible applications, which are not fulfilled within the 12 month period lapse at the end of that period. Organisations and individuals must submit a new application at the end of the 12 month period if they wish to remain eligible for the assistance from ComputerBank.
 - c) Only the first application from an entity in each 12 month period will be considered unless there are compelling reasons why that entity ought to be entitled to lodge multiple applications. However, applicants may propose minor modifications to existing applications.
- 2) **Criteria:** The success, failure or eligibility of an application is made entirely in the discretion of the management committee. Applications meeting one or more the following criteria will not be eligible:
 - a) *Location:* applications relating to a location or entity outside the State borders of New South Wales.
 - b) *Need:* applications which fail to demonstrate:
 - i) a need for the equipment within the community served by the applicant or by the applicant itself; and
 - ii) Hardship such that it would be considered unreasonable for the applicant to acquire that or equivalent equipment on normal commercial terms.
 - c) *Availability:* applications for equipment which is not available or for provision in areas that ComputerBank is not reasonably able to service at that time.
 - d) *Certification:* applications which are not completed in full.
- 3) **Meaning of Eligibility:** The fact that an application is considered eligible, or that it is added to the waiting list does not ensure that the applicant will receive any equipment or services from ComputerBank.
- 4) **Criteria may change:** ComputerBank may change these criteria and procedures from time to time without notice to you. Please confirm you have the most recent version of the application form at the time of your application.
- 5) **Products Provided:** ComputerBank facilitates the provision of computer products (software and hardware) to entities in need that do not have the resources to acquire such equipment on their own. All equipment is provided with the understanding that recipients are responsible for the installation, training, service and other start up or maintenance fees related to the products.
- 6) **ComputerBank Not Manufacturer:** In requesting these donated products, please be aware that ComputerBank is not the manufacturer or publisher of the product nor is the ComputerBank in anyway responsible for the ability of these products to function properly.
- 7) **No Warranty:** Although ComputerBank endeavours to ensure that the provided products are operational at the time of donation ComputerBank does not offer warranty, express or implied, as to the provided product's useability or functionality.
- 8) **Recipient to determine performance and fitness for purpose:** It is the recipient's responsibility to determine whether the products perform as expected or needed.
- 9) **Exclusion:** To the greatest extent permitted by law, ComputerBank excludes all warranties and conditions implied by statute in relation to this application and any action arising as a result of this application. Where such warranties or conditions are not capable of being excluded then, to the greatest extent permitted by law, ComputerBank's liability is limited (at ComputerBank's option) to replacing or repairing or paying the cost of replacement or repair of the goods in question (in relation to goods) or providing the services again or paying for the provision of the services again (in relation to services).
- 10) **Disclaimer:** None of ComputerBank, its officers, agents, contractors and employees has any liability to you or to any other person for any goods or services provided to you as a result of this application. The total aggregate liability of each of those people for any liability (in tort, contract or otherwise) arising out of or in relation to this application or the provision of any goods and services to any person as a result of this application is limited to \$10. In particular (and without limitation) ComputerBank has no liability in the event that any equipment provided ceases to work at all or ceases to operate normally; that the equipment or applications loaded on it fail to perform the functions the applicant or any other person needs or desires; that any services provided are inappropriate or inadequate. This clause is subject to clause 10.
- 11) **Limited Software Support:** ComputerBank New England preloads equipment with an operating system and selected software. When the equipment is delivered the software is operating according to the provider's description. ComputerBank New England may provide training at its discretion to assist recipients to commence using the computer. Ongoing training and software maintenance is the responsibility of the recipient...
ComputerBank New England preloads equipment with Microsoft Windows XP Professional. If any equipment provided by ComputerBank New England is loaded with any other operating system no support will be offered in relation to that equipment and any support that ComputerBank has indicated it will provide in relation to that equipment will cease automatically
- 12) Title (ownership) of the equipment remains with CBNE until the fee is paid in full.
- 13) **Meaning of ComputerBank:** References in this application form to ComputerBank are references to ComputerBank New England Inc.